

# COMMUNITY CONSULTATION POLICY

**NAG 2**  
**NO: 202**

## Purpose

The partnership between the school and its community is one of the strengths of our school. The goal is to ensure that consultation and communication is an on-going and reciprocal process.

## Guidelines

1. The annual programme of consultation is detailed in the 'Strategic Plan'.
2. There will be a 'Meet the Teachers Evening' held early in term one when teachers outline programmes of work; discuss work and behavioural expectations of students and general class routines.
3. eTap and the school website allow for effective communication of all current issues and events relevant to the school.
4. The Class Co-ordinator email programme is used to facilitate communication and parental involvement.
5. Meetings of the St Heliers School Board are open to the public.
6. The Board will conduct a school-wide survey of parents' views of School activities and operations every three years. Findings will be reported to the community and recommendations will be reflected in the Strategic and Annual Plan the following year.
7. The Board Presiding Member will write a newsletter to parents/caregivers **at least** two times per year.
8. The Principal and Staff will report to parents/caregivers on a regular basis through the Principal's newsletters, and Team Leader newsletters at the beginning of each term.
9. Regular consultation will occur with whānau of Māori students, and families of Pasifika students via twice yearly hui for Māori whānau, and twice yearly fono for Pasifika families. Consultation with other relevant populations within our community will also occur.
10. PTA to regularly communicate to the parent community via newsletter.
11. Glendowie Kahui Ako information will be displayed on the school website.