

BOARD MEETING PROCEDURES POLICY

**NAG 6
NO. 601**

Purpose

To ensure meetings are orderly and productive and that practice and procedures are consistent with relevant legislation and Charter obligations.

Guidelines

1. The Board will adopt the meeting procedures outlined in the NZ legislation Education (School Boards Regulations 2020).
2. All new members are to receive training and be given resources to guide them in their role as a Board member.
3. Points of order relating to the rules for running a meeting may be directed to the Presiding Member at any time during a Board meeting. After the point has been stated, the Presiding Member's ruling will be final.
4. All Board members will adhere to the Code of Conduct principles whilst conducting all board meetings.
5. Whilst these meetings are open for public attendance, they are not public meetings. Speaking rights can be granted to non-board members at the discretion of the Board.
6. A meeting of the Board requires more than half the Board members, either assembled or via electronic communication.