

# CLASSROOM RELEASE TIME POLICY

**NAG 3  
NO. 312**

## **Purpose**

The intent of classroom release time (CRT) is to address teacher workload while maximising benefits for student learning. The use of classroom release time will be professionally useful for the School's teaching and learning programmes, the teacher's professional growth and the learning needs of the students.

## **Guidelines**

1. The Classroom Release Time Policy conforms with the provisions of the Primary Teachers' Collective Agreement.
2. Every full-time permanent teacher or long term reliever employed for at least a term shall receive ten hours classroom release time per term.
3. Every part-time teacher employed for at least 0.8 FTTE per week who is either permanently employed or a long term reliever employed for at least a term, shall receive a prorated amount of ten hours classroom release time per term.
4. In our School, classroom release time will be conducted onsite and will be used for:
  - Planning
  - Reading/Research
  - Evaluation
  - Reporting
  - Assessment
  - Personal professional development
  - Observing other teachers
5. This list may be amended through consultation with teachers.
6. The Principal and individual teachers may also agree to other uses "for release time".
7. If it is possible to re-schedule CRT following unplanned events or incidents, the School will try to do so. However this may not always be possible.